



## **Campus Security Information and Disclosures for Prospective Students**

### **CAMPUS SECURITY INFORMATION**

The institution prepares a report annually to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and Violence Against Women Act (VAWA). A copy of this Annual Security Report (ASR) is available for review at the following URL:

<https://www.digitalcrafts.com/Media/Default/downloads/DigitalCrafts-Annual-Security-Report.pdf>

### **SEXUAL ASSAULT PREVENTION AND AWARENESS**

Throughout the year, the institution provides ongoing prevention and awareness programs for students and employees, which focus on preventing dating violence, domestic violence, sexual assault and stalking through risk reduction and increased bystander intervention. At a minimum, information will be provided on the portal and distributed via e-mail. Additional descriptions of these campaigns can be found in the ASR, available at the link in the previous section.

### **SUBSTANCE ABUSE INFORMATION**

DigitalCrafts distributes information relative to substance abuse to all current and prospective students. Additional information on this topic can be found in the ASR, available at the link above.

### **CONSUMER INFORMATION**

DigitalCrafts distributes a variety of publications that contain information regarding the Institution and its financial assistance programs. If you do not have any of the following information and wish to obtain it, it is available on the Institution's website, catalog or can be furnished upon request.

- A description of all federal, state, local, private, and institutional need-based and non-need-based financial assistance programs that are available to students including:
  - The procedures and forms by which students apply for assistance and the eligibility requirements, and
  - Criteria for selecting recipients from the group of eligible applicants and criteria for determining award amounts.
- The rights and responsibilities of students receiving assistance, including:
  - Criteria for continuing student eligibility under each program,
  - The method by which assistance will be disbursed and the frequency of those disbursements,

- The general terms and conditions applicable to any employment that is part of the financial assistance package, and
- The terms of any loan received, a sample loan repayment schedule, and the necessity of loan repayment.
- Information about academic programs, including:
  - The current degree programs and other educational and training programs,
  - The instructional, laboratory, and other physical facilities that relate to the academic programs,
  - Faculty and other instructional personnel,
  - Any plans by the Institution to improve academic programs upon a determination by DigitalCrafts that such a plan exists, and
  - A description of the written arrangements the Institution has entered into with a school or organization for the purpose of having that entity provide a portion of the Institution's educational programs. *Note: The University currently does not have any written arrangement with other postsecondary institutions for the purpose of instructional delivery.*
  - Information about whether completion of a program meets educational requirements for a specific professional license or certification needed for employment in an occupation in a state if the program is designed to do so or is advertised as doing so.
- The names of regulatory agencies, associations, or governmental bodies that accredit, approve, or license DigitalCrafts and its programs; procedures by which documents describing that activity may be reviewed; and contact information for filing complaints with these agencies.
- Costs of attending DigitalCrafts (tuition and fees for full-time and part-time students and estimates of charges for books and supplies, room and board, and applicable transportation costs) and any additional costs of the program in which the student is enrolled or has expressed an interest.
- The requirements and procedures for officially withdrawing from DigitalCrafts, any refund policy with which the Institution is required to comply for return of unearned tuition and fees, or other refundable portions of costs paid to the Institution, and a summary of the requirements for the return of loan funds, if applicable.
- General information about the institution's services and facilities available to students with disabilities, including students with intellectual disabilities.
- The titles of persons designated by the Institution to provide information to enrolled and prospective students and information regarding how and where those persons may be contacted.
- Institutional policies on transfer of credit, including the criteria it uses regarding the transfer of credit earned at another school, a list of any postsecondary schools with which it has established an articulation agreement, and criteria used to evaluate and award credit for prior learning experience including service in the armed forces, paid or unpaid employment, or other demonstrated competency or learning.
- If applicable, a notice that the school is required by its accrediting agency to maintain a teach-out plan and the reason for that requirement.

- A notice when an enforcement action or prosecution is brought against the school by a state or federal law enforcement agency and a final judgment, if rendered, would cause an adverse action by an accrediting agency against the school; revocation of state authorization; or limitation, suspension, or termination of title IV eligibility.
- Penalties and institutional policies associated with copyright infringement, including:
  - A statement that explicitly informs students that unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject the students to civil and criminal liabilities,
  - A summary of penalties for violation of federal copyright laws,
  - A description of the school's policies with respect to unauthorized peer-to-peer file sharing, including disciplinary actions that are taken against students who engage in illegal downloading or unauthorized distribution of copyrighted materials using the school's information technology system, and
  - The legal alternatives for downloading or otherwise acquiring copyrighted material, based on the school's periodic review.
- Student body diversity as well as student activities offered by DigitalCrafts, if applicable

### **COMPLETION, GRADUATION, TRANSFER, RETENTION, AND PLACEMENT RATES**

DigitalCrafts calculates graduation rates as required by the federal Student Right-to-Know Act. Currently the Institution is not required to publish any placement rates for any of its programs. Student outcomes information is posted on the school's website.

### **FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)**

Information regarding your rights under the Family Educational and Privacy Act (FERPA) of 1974 are provided in the catalog.

### **VACCINATIONS**

Good health practices are encouraged for all students. However, DigitalCrafts does not require any specific vaccinations beyond those required by state and other laws as a condition for admission. Students are encouraged to consult with their health care professional to discuss obtaining or updating vaccinations.